

# CHART SUTTON PARISH COUNCIL

**Councillors are hereby summoned to attend the  
ORDINARY PARISH COUNCIL MEETING OF CHART SUTTON PARISH COUNCIL  
to be held on Monday 26 January at approx. 7.45pm (After Planning Meeting)  
in the Village Hall, Chart Hill Road.**

Members of the public and press are invited to attend. Attendees may be filmed, recorded, or otherwise reported by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for further discussion will be placed on next month's agenda.

## **AGENDA**

**25/70 Apologies for Absence**

To receive and accept Apologies for Absence.

**25/71 Recording of Meeting**

To receive any requests for notification of whether anyone intends to film, photograph or record any items.

**25/72 Declarations of Interest**

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

**25/73 Minutes of 8<sup>th</sup> December 2025 Council Meeting**

Cllrs to consider and if in order to authorise the Chair to sign as a true and accurate record.

**25/74 Open Public Session**

This provides an opportunity for members of the public to participate raising any concerns or making comments on matters affecting Chart Sutton. No decision can be taken during this session, but the chair may decide to refer any matters raised for further consideration.

**25/75 Report from Borough Councillors & County Councillors**

To receive any reports.

**25/76 Crime Report and Police Matters**

To receive the monthly crime report and any other Police matters.

**25/77 Climate Change & Biodiversity**

Update from Cllr Sagrott

Update from Cllr Killick on Clean & Green Group

**25/78 Parish Matters:**

- a. **Highways Improvement Plan (HIP) and other matters**
- b. **New Defib Cabinet and accessories**
- c. **Salt Bin Amber Lane/Back Lane**
- d. **Local Neighbourhood Plan**
- e. **Maidstone Gypsy, Traveller and Travelling Showpeople consultation**
- f. **Maidstone Big Day Out**
- g. **Shop on Green new sign**
- h. **Grounds Maintenance**
- i. **Football**
- j. **Outreach Post Office Service in Chart Sutton**
- k. **Revised Resilience Plan**
- l. **KCC Grant**

**25/79 Reports from Committees and Representative on other bodies:**

- a) Chairmans report
- b) Individual Councillors reports
- c) KALC report
- d) Clerks report

**25/80 Correspondence/Consultations**

**25/81 Financial Resolutions**

- a. **Financial statement and bank reconciliation – Cllrs to receive and accept.**
- b. To authorise payments made out of meeting and at meeting.
- c. To note income received since last meeting.
- d. To review and confirm estimated budget statement for 2026-27.
- e. Confirmation of Internal Auditor
- f. To consider other financial considerations and purchases.

**25/82 Closed Session – Staff**

Confirmation of probationary period.

**25/83 Items for the Next Meeting.**

**25/84 Close meeting and Date of Next Meeting – 9 March 2026**

**Steve Hill – Clerk**  
**Chart Sutton Parish Council**  
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