

# CHART SUTTON PARISH COUNCIL

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**PARISHIONERS AND MEMBERS OF THE PRESS ARE INVITED** to attend the next meeting of **Chart Sutton Parish Council** to be held in Chart Sutton Village Hall, Chart Hill Road on **Monday 13<sup>th</sup> May 2024 commencing at 7.30pm** when it is proposed to transact the business shown on the agenda below.

## AGENDA

**Up to 15 minutes shall be allowed at commencement of the meeting for questions from registered electors.**

**1. ELECTION OF OFFICERS**

- 1.1 Chairman**
- 1.2 Vice Chairman**

**2. APOLOGIES**

To receive and accept Apologies for Absence

**3. FILMING OF MEETINGS**

To receive any requests for notification of whether anyone intends to film, photograph or record any items

**4. COUNCILLOR DECLARATIONS OF INTEREST**

To receive any declarations of personal or prejudicial interest

**5. REQUESTS FOR DISPENSATION**

To receive any requests for dispensation in relation to a Disclosable Pecuniary Interest

**6. MINUTES OF MEETING HELD ON 8<sup>TH</sup> APRIL 2024**

To consider the Minutes and if in order to authorise the Chairman to sign as an accurate record

**7. POLICE / KCC WARDEN MATTERS**

To receive items of Police / KCC warden business

**8. APPOINTMENT of Committees and Council Representatives**

- 8.1 Structure of Committees**
- 8.2 Appointment of Representatives**

**9. REVIEW OF STANDING ORDERS & POLICY DOCUMENTS**

To review

**10. CLIMATE CHANGE & BIODIVERSITY**

To consider

**11. THREE YEAR STRATEGY**

To note/consider

**12. D-DAY 80 EVENT**

Update

**13. HIGHWAYS**

Update

**14. VILLAGE HALL UPGRADE WORKS**

Update including agreement of Parish Council's financial contribution

**15. PLAYING FIELD DRAINAGE**

To consider quote for pitch drainage works

**16. MATTERS OF REPORT – To receive reports from:**

**16.1** County and Borough Councillors Report

**16.2** Chairman's Report

**16.3** Individual Councillors Reports

**16.4** Clerk's Report

**17. FINANCE**

**17.1** Annual report 2023/24 – to approve

**17.2** Budget monitoring to 30<sup>th</sup> April 2024 & final budget for 2024/25

**17.2** To note income received since last meeting

**17.4** To approve payments made since the last meeting

**17.3** Annual review of insurance – to agree

**17.4** To resolve to make payments as presented for signature

**17.5** Annual review of memberships and contracts – to review

**18. DATE OF NEXT MEETING**

The next meeting will be held on Monday 10<sup>th</sup> June 2024 at Chart Sutton Village Hall.