

Chart Sutton Neighbourhood Plan

Steering group meeting - 27th February 2025 8pm in Chart Sutton village hall

Attendees :

Kerry Dreger

Wendy Gatward

Robert Sagrott

Steven Waring

Chris Webb

Lesley Windless – Parish clerk

Alison Eardley – NHP consultant

- 44 residents survey responses received (22 paper, 22 online). Agreed to extend survey deadline from 28th February to 31st March. Advertise on Facebook and 'Next Door'
- Agreed to hold a further public event in the village hall. Suggest Saturday 29th March. Clerk to check hall availability. Purpose of event will be to share survey results and do some 'visioning'. Post meeting note : Event booked for 29th March 3.30pm to 5pm
- Call for sites is now live. Response deadline is 31st March. One submission received so far. Next step will be assessing each of the sites. Need to find out how MBC assessed sites during their last call for sites in 2019. Seek public opinion once we have assessed the sites
- Can involve the public in a site walkabout, looking at the parish and taking photos. Do this in March, if possible
- The NHP will identify development site / sites but other things to potentially include are design guidelines, key views, environmental policy, community facilities, walking / cycling / horse riding routes
- Parish Council has received £2,200 in grant funding which must be spent by the end of March. Hopefully there will be further funding available for 25/26 but the Parish Council has budgeted funds for the NHP so work can continue regardless. Can also apply for technical support from Locality, e.g. design guidance
- Actions for Alison as follows :
 - Produce broad project plan
 - Produce engagement plan
 - Plan for the event on 29th March
 - Put skeleton NHP together
 - Talk to MBC
 - Housing needs work
 - Assess survey responses
 - Produce terms of reference for steering group
 - Suggest date/s for site walkabout
- Actions for clerk as follows :
 - Look into cloud storage so documents can be easily accessed by members of the steering group
 - Add steering group meeting notes to PC website
 - Forward steering group contact details to Alison
- Steering group members to read through other Parish Council's NHPs