

## CHART SUTTON PARISH COUNCIL

### MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 26<sup>TH</sup> FEBRUARY 2024 AT CHART SUTTON VILLAGE HALL

**PRESENT:** - Cllr P Forknall (Chair), Cllrs S Waring, V Underdown, R Sagrott,  
M FitzGerald MBE, P. Ward, C. Webb, Mrs Lesley Windless (Clerk)

**IN ATTENDANCE:** - Borough Councillor Steve Munford, P. Underdown (Village hall committee Chairman)

**1. APOLOGIES**

None

**2. FILMING OF MEETINGS**

There were no requests for notification of whether anyone intends to film, photograph or record any items.

**3. COUNCILLOR DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

**5. VILLAGE HALL UPGRADE WORKS**

The clerk had circulated a briefing note to members in advance of the meeting and explained that the recent Rural England Prosperity Fund grant application had been successful and MBC had awarded the Parish Council a grant of £64,698 for upgrade works to the village hall. It was anticipated that the overall project cost would be approximately £102,000. Scope of work to include new insulated roof, new insulated wall cladding, roof mounted solar panels with battery storage, air source heating and EV chargers.

Following lengthy discussion and questions from members which were answered by Cllr Ward, Cllr Waring and the clerk, Cllr Fitzgerald proposed that the Parish Council should fund the supply and installation of 2 no. EV chargers, marking of EV parking bays, installation of protective barrier and civils work associated with providing an underground cable route across the car park. The total cost of this would be approximately £12,000. Cllr Fitzgerald's proposal was seconded by Cllr Waring and agreed by all members.

It was noted that the EV chargers would require wifi installation in the village hall (available with BT for £25 / month) and there would also be an annual fee of £110 / charger / year for back office support to manage charging fees. Total annual cost of these items would therefore be £520 / year. Cllr Ward proposed that the Parish Council donate £520 / year to the village hall committee to cover the cost of these items, to be reviewed after 2 years. Seconded by Cllr Fitzgerald and agreed by all members. It was noted that the village hall committee would receive charging income directly into their bank account.

Following further discussion, it was agreed that the village hall committee should be asked to fund the remaining £25,000 cost of the project from their reserves. It was noted that the upgraded hall would require very little maintenance as it would have a new roof, walls and heating system. Mr Underdown stated that the village hall committee would be meeting on 4<sup>th</sup> March and would discuss the request then and report back to the Parish Council.

**6. DATE OF NEXT MEETING**

The next meeting will be held on Monday 11<sup>th</sup> March 2024 at Chart Sutton village hall.

**There being no further matters to be discussed, the meeting closed at 9.05pm.**